



March 16, 2012

Karen Dial  
H.B. Drollinger Co.  
President

John Ruhlten  
Ruhlten & Associates  
Secretary

Miki Payne  
H.B. Drollinger Co.  
Treasurer

Sander de Wildt  
CB Richard Ellis

William F. Allen  
HFB Ltd.

Heather Lemmon  
The Real Estate Consultants  
LB Property Management

Donald R. Duckworth  
Executive Director

Mrs. Miranda Paster  
Office of the City Clerk  
City of Los Angeles  
City Hall, Room 224  
200 North Spring Street  
Los Angeles, CA 90012

RE: Westchester BID Invoice for Assessment Funds

Dear Ms. Paster:

Pursuant to Agreement #C112337 (City Council File No. 05-0367), the Westchester Business Improvement Association (WBIA) hereby requests payment of ~~\$17,577.97~~ as detailed below:

Agency Account #18883

11/18 County Remittance Rec'd on 11/23/2011  
Accrued Interest from 07/01/11 to 09/30/11  
County Remittance Rec'd on 05/20/11  
County Remittance Rec'd on 08/23/11  
Accrued Interest from 04/01/11 to 06/30/11  
~~2nd Rec'd on 12/20/11~~  
Available for Reimbursement

\$ 2,341.50  
325.46  
13,892.43  
292.12  
726.46  
~~336.50~~  
~~\$ 17,577.97~~

17,914.47

17,914.47

I certify that: the payment requested will be expended in accordance with the provisions of the Management District Plan for the Westchester Business Improvement District; that I represent the WBIA; and, that I am authorized to make this request on behalf of the organization.

Please electronically transfer this payment to "Westchester Business Improvement Association." The appropriate banking information is on file in the City Clerk's Office.

Sincerely,

Donald R. Duckworth  
Executive Director

CC: Rick Scott, Office of the City Clerk  
Paul Makowski, Office of the City Clerk  
Rosemarie Hinkson, Office of the City Clerk  
Accounts Payable / Special Assessment Section, Office of the City Clerk

JUNE LAGMAY  
CITY CLERK

CITY OF LOS ANGELES  
CALIFORNIA

OFFICE OF THE  
CITY CLERK

HOLLY L. WOLCOTT  
EXECUTIVE OFFICER



ANTONIO R. VILLARAIGOSA  
MAYOR

ADMINISTRATIVE SERVICES  
SPECIAL ASSESSMENTS SECTION

300 N. SPRING STREET, ROOM 234  
LOS ANGELES, CA 90012  
TEL: (213) 978-1099  
FAX: (213) 978-1130

MIRANDA PASTER  
ACTING CHIEF

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***FACSIMILE TRANSMISSION COVER SHEET***

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**DATE:** March 20, 2012  
**TO:** Donald DuckWorth, Executive Director **FAX NO.** (310) 417-9031  
**FROM:** Emelia Tso, Accounts Payable  
**SUBJECT:** BUSINESS IMPROVEMENT DISTRICT FUNDING

1 Number of pages, including this cover sheet

Sent from fax number: (213) 978-1130

To request a retransmission, please call: (213) 978-1099

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**District Name:** WESTCHESTER

**Account No.:** 18883

Interest received in 12/2012 336.50

Available for Reimbursement \$336.50

*It is for Co#112337*

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